

**BOARD OF SUPERVISORS MEETING
TUESDAY, JANUARY 19, 2021
6:00 P.M.**

The Appomattox County Board of Supervisors held a scheduled meeting on Tuesday, January 19, 2021 at 6:00 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District
John F. Hinkle	Falling River District
Trevor L. Hipps	Wreck Island District
Watkins M. Abbitt	Piney Mountain District

Supervisor William H. Hogan, Appomattox River District participated remotely via telephone conference call from 2004 Swan Rd, Pamplin VA.

Also, Present:

Susan M. Adams, County Administrator
Eric Lansing, Assistant County Attorney
John Spencer, Information Systems Manager/Purchasing Agent
Wanda McCormick, Administrative Assistant/Accounts Payable Clerk
Kayla Marshall, Finance Office Administrator
Ace Bailey, IT Manager

CALL TO ORDER – Chairman Carter called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Invocation – Mr. Carter

SETTING OF AGENDA

The County Administrator, Susan Adams, requested that the Agenda be amended to include a request from the Department of Social Services. Chairman Carter added the request as Item 7A. Also, the Board of Supervisors 2021 Standing Committees handout was distributed to the Board members and Chairman Carter stated that on the Facilities Committee that Mr. Hinkle will be the new Chair. Motion made by Mr. Hinkle, seconded by Mr. Hipps and carried with all members present and via telephone voting yes to approve the Agenda, as amended.

WORK SESSION

Susan Adams, County Administrator, updated the Board on the scheduled budget work session dates, provide timelines for agency and departmental requests, and handed out “rough” drafts of the Expenditure and Revenue budgets.

APPEARANCES

Ms. Lynn Crump with the Virginia Department of Conservation & Recreation addressed the Board via telephone to discuss the Scenic River Designation for the James River Resolution.

RESOLUTION
APPOMATTOX COUNTY BOARD OF SUPERVISORS
SCENIC RIVER DESIGNATION – JAMES RIVER

WHEREAS, the Virginia Scenic Rivers Program was enacted by the Virginia General Assembly in 1970 for the purpose of identification, protection, and preservation of certain rivers, or sections of rivers, which possess high quality natural beauty; and

WHEREAS, the Virginia Department of Conservation and Recreation has been charged with administering the Scenic Rivers Program and developing an objective evaluation process to judge the suitability of river segments; and

WHEREAS, the section of river in Appomattox County is from the confluence of Allen's Creek to the Appomattox/Buckingham County Line, a distance of 3.6 miles.

THEREFORE, BE IT RESOLVED, that the Appomattox County Board of Supervisors does hereby support the evaluation of the James River within Appomattox County by the Virginia Department of Conservation and Recreation to determine its eligibility as a Scenic River Designation.

Motion was made by Mr. Hinkle, seconded by Mr. Abbitt to adopt the Scenic River Designation for the James River Resolution. Chairman Carter called for a roll call vote: Mr. Hinkle-yes; Mr. Hipps-yes; Mr. Abbitt-yes; Mr. Hogan-yes; Mr. Carter-yes.

PUBLIC HEARING (7:00 P.M.)

VDOT Proposed Secondary Six-Year Plan, FY 2021 through FY 2026 and Secondary System Construction Budget FY 2021

At 7:00 p.m. after due notice was given, Chairman Carter called the Public Hearing to order. Mr. Jeff Sayre, Appomattox Residency, Assistant Residency Administrator appeared before the Board to discuss the Six-Year Plan. There being no further comments, the Public Hearing was adjourned at 7:03 p.m.

Motion made by Mr. Hipps, seconded by Mr. Hinkle and carried with all members present and via telephone voting yes to adopt the Secondary Six-Year Plan for FY 2021 through FY 2026 and the Secondary System Construction Budget for Fiscal Year 2021.

ACTION ITEMS

FY 2022 Budget Calendar

Motion made by Mr. Abbitt, seconded by Mr. Hinkle and carried with all members present and via telephone voting yes to adopt the FY 2022 Budget Calendar dates and authorize staff to advertise.

2021 Board of Supervisors Meeting Calendar

Motion made by Mr. Hinkle, seconded by Mr. Abbitt and carried with all members present and via telephone voting yes to adopt the 2021 Board meeting calendar dates and authorize staff to advertise.

MOU for COVID-19 Municipal Utility Relief Program Implementation with the Town of Pamplin

Motion made by Mr. Hinkle, seconded by Mr. Hipps to accept the Memorandum of Understanding for COVID-19 Municipal Utility Relief Program Implementation with the Town of Pamplin. Chairman Carter called for a roll call vote: Mr. Hinkle-yes; Mr. Hipps-yes; Mr. Abbitt-yes; Mr. Hogan-yes; Mr. Carter-yes.

Commissioner of the Revenue Refund Requests

Refund Jason Self **\$329.92** for 2020 personal property taxes. He was assessed in another locality.

Refund Douglas A. & Denise R. Goddard **\$72.65** for first half personal property taxes. They moved out of Virginia in June, 2019.

Motion made by Mr. Hinkle, seconded by Mr. Hipps to approve the Commissioner of the Revenue refund requests in the amount of **\$402.57**. Chairman Carter called for a roll call vote: Mr. Hinkle-yes; Mr. Hipps-yes; Mr. Abbitt-yes; Mr. Hogan-yes; Mr. Carter-yes.

COMMITTEE APPOINTMENTS

Planning Commission

Chairman Carter tabled the Planning Commission appointments until the February 16, 2021 Board of Supervisors meeting.

Courtland Park Foundation Board

Chairman Carter tabled the Courtland Park Foundation Board appointment until the February 16, 2021 Board of Supervisors meeting.

Department of Social Services Request for Employee Bonuses

The Department of Social Services requested supplemental funding for FY 2021 in the amount of \$11,841.50 for employee bonuses. No action was taken by the Board.

CONSENT AGENDA

Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

January 6, 2021	\$24,978.38
January 15, 2021 - CSA	\$150,538.19
January 19, 2021	\$369,937.45

TOTAL: \$545,454.02

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

Minutes

Please review the following DRAFT minutes for approval:

December 21, 2020 Regular Board of Supervisors Meeting

January 4, 2021 Board of Supervisors Organizational Meeting

Homicide Support Group Fund

Please transfer by consent **\$173.13** from the Homicide Support Group Fund and supplement to 2220-5501.

2220-5501 Travel (Mileage/Meals) **\$173.13**

STAFF RECOMMENDATION: No new local funds are required.

Courthouse Maintenance Fund

Please transfer by consent **\$184.00** from the Courthouse Maintenance Fund and supplement to 3102-3004.

3102-3004 Repairs/Maintenance **\$184.00**

RE: Repairs to bad repeater system in Courthouse. UPS backup and power supply was replaced.

STAFF RECOMMENDATION: No new local funds are required.

Circuit Court - Law Library

Please transfer by consent **\$377.31** from the Law Library Fund to the General Fund and supplement to the following:

2101-5804 Law Library **\$377.31**

RE: Purchase of law books by the Circuit Court Clerk for the Law Library.

STAFF RECOMMENDATION: No new local funds are required.

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

7301-5411 Books \$85.00

7301-5401 Office Supplies \$366.50

7301-5415 Summer Reading \$515.99

TOTAL: \$967.49

STAFF RECOMMENDATION: No new local funds are required.

Animal Control

Please supplement by consent and appropriate the following:

3501-5804 Donations \$80.00

3501-5101 Electrical Services \$96.70

TOTAL: \$176.70

RE: Donation received from Ashley Walker (\$80.00); Capital credit retirement refund from Southside Electric Cooperative (\$96.70)

STAFF RECOMMENDATION: No new local funds are required.

Sports Complex

Please supplement by consent and appropriate the following:

7101-5101 Electrical Services **\$208.83**

RE: Patronage capital refund from Central Virginia Electric Cooperative.

STAFF RECOMMENDATION: No new local funds are required.

Convenience Centers

Please supplement by consent and appropriate the following:

4205-5101 Electrical Services **\$208.19**

RE: Capital credit retirement refund from Southside Electric Cooperative.

STAFF RECOMMENDATION: No new local funds are required.

Sheriff's Department

Please supplement by consent and appropriate the following:

3102-7005 Motor Vehicle Equipment **\$643.80**

RE: Reimbursement from VACORP for damages to a 2020 Dodge Durango VIN #6096.

STAFF RECOMMENDATION: No new local funds are required.

Public Utilities - Waterline

Please supplement by consent and appropriate the following:

082-1800-5898 Water (Wholesale) \$23,900.13

082-1800-5101 Electrical Services \$499.77

082-1800-5203 Telecommunications \$109.73

TOTAL: \$24,509.63

RE: Reimbursement from the Town of Appomattox for November and December 2020 Campbell County Utilities & Service Authority water contract, electrical services and telecommunications.

STAFF RECOMMENDATION: No new local funds are required.

Department of Social Services

Please supplement by consent and appropriate the following:

5301-2002 VRS \$11,971.22

5301-2006 Group Life \$874.49

5301-2002 ICMA-RC \$1,266.34

TOTAL: \$14,112.05

RE: Reimbursement for December, 2020 payroll deductions.

STAFF RECOMMENDATION: No new local funds are required.

Motion made by Mr. Abbitt, seconded by Mr. Hinkle to approve the Consent Agenda, as presented. Chairman Carter called for a roll call vote: Mr. Hinkle-yes; Mr. Hipps-yes; Mr. Abbitt-yes; Mr. Hogan-yes; Mr. Carter-yes.

ATTORNEY'S REPORT

The County Parks and Recreation Department has been deeded property from the will of Johnny Combs. The real estate property is located on Swan Rd. in Pamplin, Virginia and consist of 1.46 acres, valued at \$17,200.00. The County has the option to sell and put the funds from the sale into the Parks and Recreation Department. Motion made by Mr. Abbitt, seconded by Mr. Hinkle to sign the letter of acceptance for the deed. Chairman Carter called for a roll call vote: Mr. Hinkle-yes; Mr. Hipps-yes; Mr. Abbitt-yes; Mr. Hogan-yes; Mr. Carter-yes.

ADMINISTRATOR'S REPORT

Solar Farm Tour

Audit Update

COVID-19 Vaccination Update

County Food/Beverage and Cigarette Tax Information

Economic Development

Carver-Price Museum – National Register of Historical Places

Resolutions for Russell Moore and Dr. Paul Harvey

REPORTS AND INFORMATIONAL ITEMS

Appomattox County School Board – 2021 Meeting Calendar
School – December, 2020 Financial Report
Central Virginia Electric Cooperative
Lynchburg Human Society – 2020 Intake D

SUPERVISORS CONCERNS

Mr. Hogan stated he had spoke with the Treasurer about the delinquent tax status and inquired on how the revenue was coming in. Mrs. Adams will follow up with Treasurer concerning the revenue status.

Mr. Hinkle stated he had been contacted by some of his constituents feeling that the Board should have adopted a Resolution regarding the January 6, 2021 capital incident.

UPCOMING MEETINGS

Thursday, February 11, 2021 @ 6:00 PM

Joint Meeting with School Board
Appomattox County High School
198 Evergreen Avenue, Appomattox, Virginia

Tuesday, February 15, 2021 @ 6:30 PM

Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, Virginia

ADJOURNMENT

Motion made by Mr. Abbitt to adjourn the meeting @ 7:08 p.m.

Samuel E. Carter, Chairman